

**464<sup>th</sup> meeting of the Accounts Commission for Scotland**  
**Thursday 9 January 2020, 10.15am**  
**in the offices of Audit Scotland, 102 West Port, Edinburgh**

**Agenda**

1. **Apologies for absence.**
2. **Declarations of interest.**
3. **Decisions on taking business in private:** The Commission will consider whether to take items 10 to 12 in private (\* see note).
4. **Minutes of meeting of 12 December 2019.**
5. **Update report by the Secretary to the Commission:** The Commission will consider a report by the Secretary to the Commission.
6. **Update report by the Controller of Audit:** The Commission will consider a verbal report by the Controller of Audit.
7. **Improvement Service: Strategy and activities:** The Commission will consider a report by the Secretary to the Commission.
8. **Best Value Assurance Report: The Highland Council:** The Commission will consider a report by the Controller of Audit.
9. **Statutory report: Glasgow City Council:** The Commission will consider a report by the Controller of Audit.

**The following items are proposed to be considered in private:**

10. **Best Value Assurance Report: The Highland Council:**  
The Commission will consider the actions that it wishes to take.
11. **Statutory report: Glasgow City Council:** The Commission will consider the actions that it wishes to take.
12. **Commission business matters:** The Commission will discuss matters of interest.

\* It is proposed that items 10 to 12 be considered in private because:

- Item 10 requires the Commission to consider actions in relation to a report by the Controller of Audit. The Commission is then obliged by statute to inform the appropriate council of its decisions, which the Commission does before making the decision public.
- Item 11 requires the Commission to consider actions in relation to a report by the Controller of Audit. The Commission is then obliged by statute to inform the appropriate council of its decisions, which the Commission does before making the decision public.
- Item 12 may be required if there are any confidential matters that require to be discussed outwith the public domain. The Chair will inform the meeting in public at the start of the meeting if this item is required and what it covers

The following papers are enclosed for this meeting:

<b>Agenda item</b>	<b>Paper number</b>
<b>Agenda item 4:</b> Minutes of meeting of 12 December 2019	AC.2020.1.1
<b>Agenda item 5:</b> Report by Secretary to the Commission	AC.2020.1.2
<b>Agenda item 7:</b> Report by Secretary to the Commission	AC.2020.1.3
<b>Agenda item 8:</b> Report by Controller of Audit	AC.2020.1.4
<b>Agenda item 9:</b> Report by Controller of Audit	AC.2020.1.5